



STONE HOUSE PROPERTIES
property letting & management
 5 Victoria Road, Hyde Park, Leeds, West Yorkshire, LS6 1AS
Tel: 0113 275 0777
Fax: 0113 275 0077
Email: info@stonehouseproperties.co.uk
Website: www.stonehouseproperties.co.uk
 Company Number 04874468

PLEASE READ CAREFULLY

Dear Parent/Guardian/Guarantor,

Your son/daughter has signed a tenancy agreement with our letting agency.
Each tenant MUST have a Guarantor, guaranteeing their individual rents.
 We have enclosed a copy of the Guarantee Form for you to sign and we will require the following documentation, to accompany the guarantee form.

1. **A Photocopy of your Signature on an Official Document, either PASSPORT or DRIVING LICENCE.**
2. **Fully signed GUARANTOR FORM returned.**

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Standing Order Mandate:

If you are paying on behalf of your son/daughter, please find enclosed your **Standing Order Form**, which you will need to take into your bank/building society to set up.

Please send us **written confirmation from your bank/building society** that this has been set up accordingly.
 The Bank might stamp the Standing Order Form, which you can then return back to us or they could print their screen as written proof.

If you use **Internet Banking**, we require a **copy of the screen print** to prove confirmation. This can be sent in the post, emailed to **info@stonehouseproperties.co.uk** or faxed on 0113 275 0077.

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Documentation enclosed as follows:

1. **The Guarantor Form**
2. **Standing Order Form** (if you are paying your son/daughters rent on their behalf, please refer to reservation form for dates and figures)
3. **Copy of the Reservation Form to keep for your records.**

Please could you be kind enough to forward all the requested information and signed copies of the above within **7 days** so that we can continue dealing with the letting of the property.

(DOCUMENTS CAN BE SCANNED AND EMAILED AS WELL AS FAXED.)

If your son/daughter has signed for a property through Stone House Properties but the property is not managed by ourselves (i.e. we have let the property on behalf of the Landlord), on signing the contract, we have provided your son/daughter with the Name, Address and Contact details of their Landlord. Your son/daughter will need to arrange with the Landlord direct, collection of their key for the property and all rent payments must be made to the Landlord direct.

Many thanks & regards

S. Harris

Stone House Properties

PARENTAL GUARANTOR FORM

Tenants Name:

Address of rented property:

Amount of rent (per quarter):£

Landlord of property:

Full name of guarantor:

Relationship to Tenant:

Full address of guarantor:

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Home Tel number of guarantor:

Work Tel Number of guarantor:

Mobile Tel Number of guarantor:

Email Address:

1. I guarantee the payment by the Tenant of the due proportion of the rent payable in respect of the Property.
2. I also guarantee to the Landlord the payment of any losses or damages for which the Tenant is liable by reason of any failure to comply with any of the provisions of the Tenancy Agreement relating to the property.
3. This Guarantee shall not be revoked for so long as the Tenant remains a tenant of the Property nor shall it be revoked or discharged by my bankruptcy or bankruptcy of any of us or bankruptcy of the Tenant (or any other person who is a party to the Agreement)
4. This Guarantee shall continue in full force and effect despite any variation or alteration of the terms or provisions of the Agreement with or without my/our consent including any increase in the amount of the rent payable in respect of the Property by the Tenant and this Guarantee shall extend to any new or further agreement entered into between the Tenant and yourself under which a tenancy of the Property is granted to the Tenant irrespective of the amount of the Rent or the monies payable in respect thereof or the terms and provisions thereof or the persons who are parties to the same.
5. This Guarantee shall extend to any extension of the tenancy or to any statutory periodic tenancy which may arise under the Housing Act 1988 on the expiry of the tenancy granted by the Agreement or on the expiry of any new or further tenancy of the Property to which the Tenant is a party.
6. This Guarantee shall remain in full force and effect notwithstanding that the Agreement may be terminated by agreement Court Order by re-entry forfeiture notice or otherwise.
7. This Guarantee shall not be discharged nor shall it be released by any arrangement made between the Tenant (or any other person who is a party to the Agreement) and yourself with or without my/our consent or by any indulgence forbearance or time given to pay or otherwise comply with the terms and provisions of this Agreement or failure or neglect on your part whether as to payment time performance enforcing this Agreement or otherwise or by any refusal by you to accept rent or other monies following any breach of the terms or provisions of this Agreement.
8. This Guarantee is given in consideration of you agreeing to accept the Tenant as a Tenant of the Property.



“Please complete and return to the above address along with a photocopy of proof of signature from an official document such as a **passport** or **driving licence.**”

Signature of Guarantor:

Printed Name of Guarantor:

Date Signed: